

USD #382 PreK Beyond the Bell

Welcome to Patt USD #382's preschool after school program, "Beyond the Bell." Students who are 4 years old on or before August 31st of the current school year, may enroll in PreK Beyond the Bell. Students may attend from **3:00 p.m.- 5:15 p.m., Monday- Friday, when school is in session, with a normal release time of 3:00.** Students are given recess, a snack, and quiet free play time. Some days students may do crafts, watch an age appropriate movie, or participate in other enrichment activities. All activities will take place at Southwest Elementary School.

There is a monthly charge for BTB for PreK students, based on free, reduced, or full pay lunch status. Fees will be the same as for BTB in grades K-5 and include discounts for multiple children at Southwest/ PAC. Payments need to be made by the 15th of the month or your child(ren) will not be able to attend until the fee is paid. Statements will be sent by USD #382 Southwest Secretary, Misty Roberts.

Regular Pay	\$85.00	(\$65.00, 2nd child/ \$55.00 for the 3rd child plus)
Reduced Pay	\$70.00	(\$60.00, 2nd child/ \$40.00 for the 3rd child plus)
Free	\$60.00	(\$35.00 for each additional child)
Drop Ins	\$15.00	(per day, per child) *A completed application MUST be on file with payment due the day of drop in.

Tardiness in picking up students is simply not tolerated, as it involves the necessity of USD #382 to pay BTB staff additional compensation to remain with the child until a parent (or authorized person) arrives to claim the child. Parents will be held accountable for late pick up.

Late pick up fees:

5:16-5:30	\$5.00
5:31-5:45	\$10.00
5:46-6:00	\$15.00 and police may be contacted with no communication from parent and the emergency contacts are unreachable

As habitual tardiness to pick up a child is unacceptable, Beyond the Bell will use the following guidelines to determine continued eligibility for the program:

1-3 late pickups (5:16 p.m.+)	Late fee charged and paid by parent
4th and 5th late pickups (5:16 p.m.+) from	Late fee charged AND a 5 day suspension BTB
6th late pick up (5:16 p.m.+)	Removal from the BTB program for the remainder of the school year

Accidents

If your child has a wet accident, we will utilize the extra clothes kept in their classroom for the student to change into. If the accident is solid, we have to call a parent to come change or pick up the child. Staff are not allowed to do this.

Behavior and Expectations

All policies and procedures of the Board of Education for USD #382 must be adhered to during all Beyond the Bell program activities.

Beyond the Bell rules are taught in each classroom and are adopted to reinforce positive behaviors in school.

Rule #1- Listen and follow directions quickly

Rule #2- Raise your hand for permission to speak

Rule #3- Respect yourself, respect others, and respect the world around you

Rule #4- Make smart choice

The purpose of the program is to provide a positive learning environment for children. If there is a problem, the following will take place:

- 1.) BTB staff will conference with the student.
- 2.) Time out for the student- will be age/ behavior appropriate
- 3.) An incident report is signed by the parent and kept on file (hitting, biting, kicking, etc.)
- 4.) BTB staff will conference with the parent.

To provide the best learning environment for all the children, repetitive behavioral problems will be addressed as follows:

- 1.) After the receipt of the 5th disciplinary incident report the child will not be allowed to attend the program for the next 5 consecutive school days.
- 2.) If the problem continues, the student may no longer be eligible to participate in the program.
- 3.) Beyond the Bell reserves the right to expel a student from the program who engages in disruptive behavior or behavior that is harmful to himself or others without the necessity of having received 5 disciplinary incident reports.

Contact Information:

Please plan to contact us at Southwest Elementary School if your child **will not** be attending Beyond the Bell on a particular day.

Southwest Elementary School (620) 672-4520

Staff:

Valorie Morrell PreK Beyond the Bell Director

Misty Roberts Southwest Elementary School Secretary
misty.roberts@usd382.com

Jessica Hanvey Southwest Elementary Assistant Principal
jessica.hanvey@usd382.com

The Southwest Elementary School office is open until 4:30 p.m. After that time, you will reach the Beyond the Bell team directly in the BTB office at (620) 672-4520.

All Beyond the Bell students (4 year olds and K-5 grade students) are to be picked up through the Beyond the Bell doors on the east side of the building. There is a sign on the glass doors. Report to the secretary in the Beyond the Bell office to sign out your child.

USD #382 - PreK Beyond the Bell Enrollment Form

Name of Child	Age
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Gender: M / F Birth Date: Grade: PreK

Address: _____
 Street, Apt. No. City Zip Code

Health/ Allergies Issues:

Days for Attendance (circle days)

Monday

Tuesday

Wednesday

Thursday

Friday

Drop-in-as needed

Student Lives with: (check one)

Both Parents

Mother

 Father

Grandparent(s)

Aunt/Uncle

Other

Names of other children who attend the K-5 Beyond the Bell Program (discount will be applied)

Name of Child	Grade
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Name of Child	Grade
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Name of Child	Grade
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Contact Information of Parents/ Guardian(s)

Parent/ Guardian Name _____

Relationship _____ Cell phone _____

Address _____ Home phone _____

Employer _____ Work phone _____

Parent/ Guardian Name _____

Relationship _____ Cell phone _____

Address _____ Home phone _____

Employer _____ Work phone _____

Emergency Contacts *Needs to be different from Parent(s)/ Guardian(s)*****

Name of Emergency Contact _____

Contact Number _____

Relationship to Child _____

May Pick Up? Y N

Name of Emergency Contact _____

Contact Number _____

Relationship to Child _____

May Pick Up? Y N

Others that May Pick Up?

Name: _____

Contact Number: _____

Relationship to Child: _____

SCAN QR CODE BELOW or Click Link to fill out forms online. [Online Registration Link](#)



BTB Parent Agreement

I have read the **Late Pick Up Policy** and understand and agree to the Late Pick up Policy and any fees that may be charged for tardiness. I have also read the **behavior policies** and agree to all contents thereof.

Name of Child _____

Parent Signature _____

Date _____

***This signed agreement must be returned before your child can attend Beyond the Bell.**

